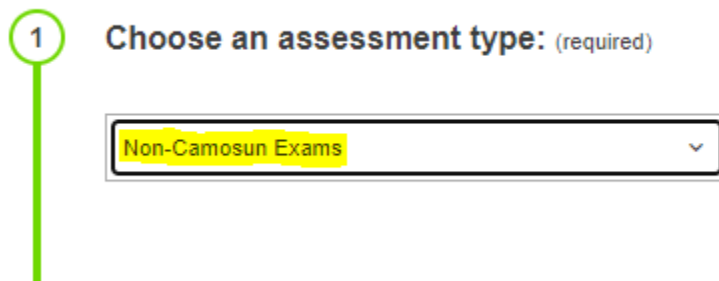


How to Schedule an LLQP Exam in Victoria

The Insurance Council has partnered with Camosun College in Victoria to administer the in-person LLQP exam. Please see the steps below for how to schedule an exam with the test centre.

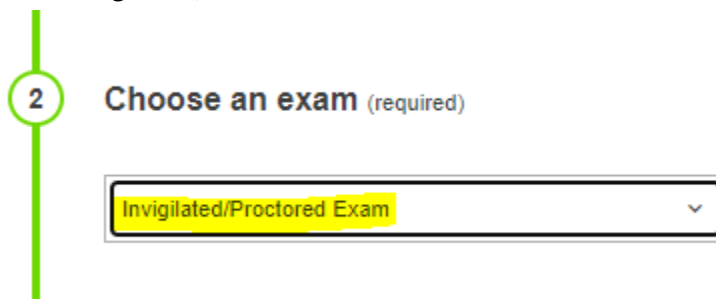
1. Select “Non-Camosun Exams.”



1 Choose an assessment type: (required)

Non-Camosun Exams

2. Select “Invigilated/Proctored Exam.”



2 Choose an exam (required)

Invigilated/Proctored Exam

3. Select a date that is **at least 14 calendar days** ahead of today’s date. For example, if today is June 26, 2023, you may only select July 10, 2023, or a later date to write your exam.

(Please note: You must notify the Insurance Council’s Examinations team via email at examinations@insurancecouncilofbc.com **at least 14 calendar days before** your scheduled exam date. Failure to do so will result in your request being declined, and you will be required to reschedule your exam with the test centre.)

3 Choose a date: (required)

Example: Monday, June 26, 2023

July 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

4. Select an exam start time.

4 Choose a time: (required)

Select an option

- 12:15 PM
- 12:30 PM
- 12:45 PM
- 1:00 PM

5. Enter your contact information. Please ensure to enter your full legal name as listed on your government-issued photo ID. This name must match the name on record with the Insurance Council, otherwise, you will not be permitted to write the exam.

5 Please enter the your full legal name and email address

Will you be taking this assessment or are you registering for someone else? Please enter the assessment-taker's information.

First Name (required)

"First Name" is required

Last Name (required)

"Last Name" is required

Email (required)

"Email" is required, "Email" must be a valid email

Would you like to receive text notifications?

- ☐ By entering my mobile number above, and checking this box, I agree to the Terms of Service and Privacy Policy

6. Thoroughly read through the exam rules, guidelines and acknowledgment before checking the acknowledgment box.

6 Exam guideline acknowledgement

Exam Materials:

- You are responsible to ensure that your exam materials/instructions are sent to the Assessment Centre by your institution.
- Your institution may require some or all of the following information in order to send us the exam:

- ☐ I agree to follow the above guidelines

7. Enter the needed information as follows:

- Academic institution or professional organization: **Insurance Council of BC**
- Course or exam name (type one or two from the list):
 - **LLQP Exam - Life Insurance**
 - **LLQP Exam – Segregated Funds and Annuities**
 - **LLQP Exam – Accident and Sickness Insurance**
 - **LLQP Exam – Ethics and Professional Practice (Common Law)**
 - **LLQP Exam – Ethics and Professional Practice (Civil Code)**

(Please note: You may only write a maximum of 2 exam modules per exam day.)

- Course or exam number: **N/A**
- Midterm or final exam: **Other**
- Paper based or online: **Combination (paper and online)**

(Please note: the exam is paper-based, but the LLQP exam reference material will be provided to you on a computer. Access to the internet is strictly prohibited.)

- Exam duration:
 - If you are only writing **1 exam module**, select: **1-2 hrs**
 - If you are writing **2 exam modules**, select: **2-3 hrs**

(Please note: the exam duration is 75 minutes (i.e. 1 hr and 15 minutes) per exam module. If you are writing 2 modules per exam day, there is a mandatory break of 15 minutes between modules.)

- Special requirements: **N/A**

(Please note: If you have pre-approved special accommodations from the Insurance Council you may enter the details here. See [Special Accommodations](#).)

7

Needed information

***Phone Number (999-999-9999) (required)

(Enter your contact phone number here)

***Academic institution or professional organization (required) ?

Insurance Council of BC

***Course or exam name (required) ?

LLQP Exam - Life Insurance

***Course or exam number (if applicable)

N/A

***Midterm or final exam?

☐ Midterm

☐ Final

☒ Other

***Paper based or online? (required)

☐ Paper (hand written)

☐ Online

☒ Combination (paper and online)

***Exam duration (required)

☐ up to 1 hr

☒ 1-2 hrs

☐ 2-3 hrs

☐ 3-4 hrs

***Special requirements ?

N/A



Add to Cart

- Once you have entered all the necessary information. Click on “Add to Cart,” and “Complete Registration.”

(Please note: A proctoring fee applies and is paid directly to the test centre on the day you write your exam.)

Your Cart	Exam Cart
Invigilated/Proctored Exam \$0.00 ✕ Monday, July 10, 2023	Invigilated/Proctored Exam \$0.00 ✕ Monday, July 10, 2023
<input type="text" value="Apply promo/voucher code"/> <input type="button" value="Apply"/>	<input type="button" value="Complete Registration"/>
Total exam fees \$0.00	
<input type="button" value="Complete Registration"/> + Add Another Exam	
	More Information
	Cancel or Reschedule
	ELD/ESL
	Accommodated Assessments
	International Students
	Support at Camosun
	Trouble Scheduling?
	Assessment Centre Contact

9. Once your information has been reviewed by the test centre, they will send you a verification email to the email address you have provided. Please ensure to read the email as it contains important information about your exam(s).
10. Repeat steps 1 to 9 above to schedule another exam module.
11. Return to the Insurance Council website [here](#) and complete steps 2 – 7 listed on the webpage to confirm your scheduled exam date.

(Please note: Your exam is not confirmed until you complete steps 2 – 7 listed [here](#) on the Insurance Council website.)