

How to Schedule an LLQP Exam in Kelowna

The Insurance Council has partnered with Okanagan College-Kelowna Campus in Kelowna to administer the in-person LLQP exam. Please see the steps below for how to schedule an exam with the test centre.

1. Select “Insurance Council of BC – LLQP Exam.”

1 **Choose a group** (required)

Insurance Council of BC - LLQP Exam

2. Select the exam module you wish to write.

2 **Choose an exam** (required)

Choose an exam

- Choose an exam
- Accident and Sickness Insurance (\$78.75)
- Ethics and Professional Practice (Civil Code) (\$78.75)
- Ethics and Professional Practice (Common Law) (\$78.75)
- Life Insurance (\$78.75)
- Segregated Funds and Annuities (\$78.75)

(Please note: you may only write one exam module per exam day, and it can only be written on Mondays and Tuesdays at 9:30 am.)

3. Select a date that is **at least 14 calendar days** ahead of today’s date. For example, if today is June 26, 2023, you may only select July 10, 2023 or any later date that is available to write your exam.

3 Choose a Date (required)

Monday, July 24, 2023

4

July 2023

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

(**Please note:** You must notify the Insurance Council's Examinations team via email at examinations@insurancecouncilofbc.com **at least 14 calendar days before** your scheduled exam date. Failure to do so will result in your request being declined, and you will be required to reschedule your exam with the test centre.)

4. Select the exam time: **9:30 AM**

4 Choose a Time (required)

9:30 AM

(**Please note:** you may only write one module per exam day, and it can only be written on Mondays and Tuesdays at 9:30 am.)

5. Enter your contact information. Please ensure to enter your full legal name as listed on your government-issued photo ID. This name must match the name on record with the Insurance Council, otherwise, you will not be permitted to write the exam.

5

Who is taking this exam?

Will you be taking this exam or are you registering for someone else? Please enter the test taker's information.

First Name (required)

"First Name" is required

Last Name (required)

"Last Name" is required

Email (required)

"Email" is required, "Email" must be a valid email

6. Thoroughly read through the exam rules, guidelines and acknowledgment before checking the acknowledgment box, and click on "Add to Cart."

6

Exam guideline acknowledgement

I Acknowledge that:

- I must use one of the Test Centre entrances (identified on this [map](#)). The Testing Centre room number is E401.
- I acknowledge that I will not enter the Testing Centre if I am ill or feeling unwell and I understand that I may be asked to leave if I am displaying symptoms of Covid 19. [Additional information can be found at this link.](#)

☐ I agree to follow the above guidelines

Add to Cart

7. A proctoring fee applies and is paid directly to the test centre. Follow the steps to pay for your exams. Click on “Ready to checkout?” then click on “Continue.” Enter your payment information and click on “Submit Payment.”

Your Cart

Ethics and Professional Practice (Civil Code)	\$78.75	✕
Monday, July 24, 2023		
Apply promo/voucher code	Apply	
Total exam fees	\$78.75	
Ready to checkout?	+ Add Another Exam	

Exam Cart

Ethics and Professional Practice (Civil Code)	\$78.75	✕
Monday, July 24, 2023		
Ready to checkout?		
More Information		

Finalize Registration

Ethics and Professional Practice (Civil Code)	\$78.75	✕
Monday, July 24, 2023		
Total exam fees	\$78.75	

Registration Payment

Okanagan College will now collect payment through the institution's payment processor. Please click the Continue button below

Continue

PAYMENT INFORMATION

78.75	Invoice/order number
VISA	
Name on card	
Card number	
01	2023
Card cvd	

ADDRESS INFORMATION

Name	
Email	Phone number
Address line 1	Address line 2
City	Postal/zip code
British Columbia	Canada

COMMENTS

Submit Payment

Visa, Mastercard and Amex are accepted.

Powered by bambora

8. Once your information has been reviewed by the test centre, they will send you a verification email to the email address you have provided. Please ensure to read the email as it contains important information about your exam.
9. Repeat steps 1 to 8 above to schedule another exam module.
10. Return to the Insurance Council website [here](#) and complete steps 2 – 7 listed on the webpage to confirm your scheduled exam date.

(Please note: Your exam is not confirmed until you complete steps 2 – 7 listed [here](#) on the Insurance Council website.)